



## LANDSCAPING FOREMAN, CLEAN GREEN TEAM

### REPORTS TO:

Deputy Director

### ABOUT US:

Little Lights recently celebrated 23 years of ministry in under-resourced communities in Washington, DC, especially at Potomac Gardens and Hopkins public housing communities on Capitol Hill and more recently at Benning Terrace public housing east of the Anacostia River.

### ABOUT CLEAN GREEN TEAM:

The Clean Green Team is a landscaping social enterprise managed by Little Lights and is based in the Capitol Hill neighborhood of Washington, DC. It provides much-needed employment opportunities to DC residents, allowing team members to gain critical job experience, build their resumes, and responsibly provide for themselves and their families.

### JOB DUTIES:

- Oversee the team on-site at jobs, ensuring that work is completed thoroughly and professionally.
- Train, monitor, and guide team members in maintenance and landscape duties.
- Proactively support, coordinate, and communicate with the Deputy Director.
- Cultivate an environment of trust, professionalism, and hard work among the team members.
- Report accidents or property damage to the Deputy Director.
- Assess equipment and vehicle issues as they arise; report to Deputy Director.
- Report staff absenteeism and tardiness to Deputy Director.
- Actively recommend new processes and procedures on behalf of improving the team and its work.

### ESSENTIAL FUNCTIONS:

- Ability to lift up to 35 pounds
- Ability to lift and stack material, equipment, tools, scrap etc. from ground
- Ability to shovel, bend, lift, climb ladders, and walk on uneven, sloped terrain
- Ability to work outdoors in both hot and cold weather

### REQUIREMENTS:

Clean driving record and ability to drive a 15-passenger van

5+ years of landscape and/or maintenance duties

Excellent communication skills

Strong leadership and management experience

Physically able to perform essential functions and legally eligible to work in the United States

Personality traits: Flexible, positive, teachable, able to handle multiple tasks

**SALARY:** Commensurate with experience.

**TO APPLY:** Email your resume and cover letter to [admin@littleglights.org](mailto:admin@littleglights.org).